



**SHORT COURSE IN BUSINESS ADMINISTRATION:
Apply the budget function in a business unit**

OUTCOMES

The qualifying learner is capable of:

- Explaining the concept of budgeting in a business unit.
- Analysing the budget needs of a business unit.
- Presenting and justifying a proposed budget for a business unit.
- Monitoring and controlling actual expenses and revenue against projected expenses and revenue.

SAQA US ID

US 13941

UNIT STANDARD TITLE

Apply the budget function in a business unit

NQF

4

CREDITS

5

PURPOSE OF THE UNIT STANDARD

This unit standard is intended for managers of small businesses and junior managers of business units in larger organisations. The term business unit in this unit standard implies a small business, cost centre, section or department. Junior managers include, but are not limited to team leaders, supervisors, first line managers and section heads. The position is term is used to describe the first level of management in an organisation at which an employee has other employees reporting to him/her.

COST

This course costs **R1 375.00**

ENROLMENT

To enrol onto this course, you will need to create a student account by clicking on the link below.

<http://www.vitalonline.co.za/moodle/login>

Once you have created an account click on the link below to take you to the payment and enrolment page for this course.

Click here

CONTACT US

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