

SKILLS PROGRAMME: GM6 - INTERMEDIATE MANAGEMENT SKILLS

Outcome

Abilities and Skills Developed:

The knowledge and skills required to manage a budget within the business or workplace.

Monitoring the level of service between an organisation and its customers, both internal and external.

Knowledge about HIV/AIDS that will enable learners to be informed and caring workers.

About

Generic Management Skills Programmes are based on the qualification, Further Education and Certificate: Generic Management (SAQA 57712) at NQF level 4. Several skills programmes may lead to the attaining of the full qualification.

This skills programme aims to lay the foundation for Junior Managers and Team Leaders for competency in any business/ workplace. It specifically develops management and leadership competencies required by learners in any occupation.

They also enable transformation by enabling new Junior Managers and Team Leaders to gain the basic skills to function optimally as such in a range of business entities, workplaces and organizations.

Unit Standards

Unit Std ID	Unit Standard Title	NQF Level	Credits
242810	Manage expenditure against a budget	4	6
242829	Monitor the level of service to a range of customers	4	5
13915	Demonstrate understanding of HIV/AIDS and its impact on the workplace	3	4
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Requirements for these Skills Programmes

- LAPTOP OR SMARTPHONE
- ACCESS TO DATA OR WIFI

LEARNERS ACCESSING THIS SKILLS PROGRAMME SHOULD BE COMPETENT IN:

- COMMUNICATION AT NQF LEVEL 1 / STD 7 / GR 9
- MATHEMATICAL LITERACY AT NQF LEVEL 1 / STD 7 / GR 9

ENROLMENT

To enrol onto this course, you will need to create a student account by clicking on the link below.

WWW.VITALONLINE.CO.ZA/MOODLE/LOGIN

ONCE YOU HAVE CREATED AN ACCOUNT CLICK ON THE LINK BELOW TO TAKE YOU TO THE PAYMENT AND ENROLMENT PAGE FOR THIS COURSE.

CLICK HERE

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