



## SHORT COURSE IN GENERIC MANAGEMENT:

**Induct a member into a team.**

### OUTCOMES

**The qualifying learner is capable of:**

- Creating, implementing and maintaining a personal and team task list.
- Using and maintaining a diary.
- Prioritising personal and team tasks.
- Implementing and maintaining a task list.

## SAQA US ID

US 242812

## UNIT STANDARD TITLE

Induct a member into a team.

## NQF

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## CREDITS

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## PURPOSE OF THE UNIT STANDARD

This unit standard introduces the team or group leader to the preparation and procedures necessary to induct a team member. This unit standard is intended for junior managers of organisations.

## COST

This course costs **R550.00**

## ENROLMENT

To enrol onto this course, you will need to create a student account by clicking on the link below.

<http://www.vitalonline.co.za/moodle/login>

Once you have created an account click on the link below to take you to the payment and enrolment page for this course.

**Click here**

## CONTACT US

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